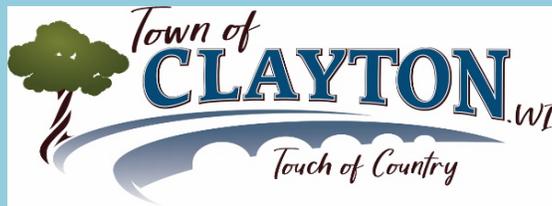


TOWN OF CLAYTON
Winnebago County, Wisconsin



FEE SCHEDULE

Amended by Resolution 2023-009 December 6, 2023

Department and Item Description	Duration/Unit	Current	Notes
Administration		Fees	
Alcohol & Cigarette Licenses/Permits			
Class "A" Beer (off-premise only)	Annual	\$200.00	
Class "B" Beer (on & off premise)	Annual	\$100.00	
Class "C" Wine (on-premise)	Annual	\$100.00	
Retail "Class A" Liquor (off premises)	Annual	\$350.00	
Retail "Class B" Liquor (on premises)	Annual	\$400.00	
Provisional Class A, B, or C Retail License	Annual	\$100.00	limited to 60 days, one per year
Retail "Class B" Liquor Reserve	Initial Application Fee/Annual	\$10,000.00	fee in addition to Class B Beer & Liquor License App
Temporary (6-month) Class "B" Beer		\$50.00	Non-renewable during the calendar year of issuance
Change of Agent	Each	\$10.00	
Publication Fee - Renewal Liquor License	Each	\$80.00	
Publication Fee - New Liquor License	Each	\$80.00	
Operator's Licenses (Bartenders)	2 year	\$60.00	Includes background check
Duplicate Operator's License, if lost or stolen	Each	\$20.00	
Provisional Operator's License (Bartenders)	60 days	\$15.00	one per year
Temporary Operator's Licenses (Bartenders)	Each; valid 14 days	\$15.00	two per year
Temporary (Picnic) "Class B" or Class "B"	Per Event	\$10.00	
Agent, successor (Corp. or LLC)	Annual	\$75.00	
Beer Garden Permit	Annual	\$100.00	non-refundable; not auto renewing
Event	Per Event, 2 day max	\$150.00	non-refundable
Event Extension Fee	Per Event	\$25.00	non-refundable
Cigarette/Tobacco Permit	July 1-June 30	\$100.00	
Dog Licenses - required over age 5 months; up to 3 animals			
Neutered/Spayed	Annual	\$5.00	
Intact	Annual	\$10.00	
Late fee - after March 31	Each	\$10.00	
Duplicate or replacement license	Each	\$2.00	
Kennel	Annual	\$40.00	
Fee each additional dog in excess of 12	Each	\$5.00	
Late fee - after March 31	Each	\$10.00	
Business Licenses/Permits			
Sale of Fireworks Permit	Annual	\$500.00	Fire Department inspects location
Use of Fireworks Permit	Per Event	\$10.00	
Peddler's Permit	Annual	\$100.00	
Returned Check/ACH handling charge		Per Check	\$30.00
Public Records			
	Copies	Per Page	cost
Record request, location fee for research		As needed	Actual cost if exceeds \$30
Building Permit Report Request		Per request	\$25.00
Cost to Mail Records/Copies		As needed	Actual Cost
Prepayment of Fees		As needed	Prepayment may be required if more than \$5
Miscellaneous			
Interest on delinquent invoices		Per annum	\$0.18
Real Estate Inquiries		Each (per parcel)	\$40.00

Department and Item Description	Duration/Unit	Current	Notes
Administration		Fees	
Rush Real Estate Inquiries	Each (per parcel)	\$80.00	
Sanitary District/Special Assessment Inquiries	Each (per parcel)	\$30.00	

Department and Item Description	Duration/Unit	Current Fees	Notes
Town Building Code & Inspection			
Residential Permits - Work started before permit is issued, fees will be doubled			
New Construction Building Permit	0 - 2000 sq ft	\$625.00	
New Construction Building Permit	2001 - 5000 sq ft	\$750.00	
New Construction Building Permit	5001 sq ft +	\$825.00	
New One & Two-Family State Permit		\$35.00	
Additons / Remodels	Base fee + \$0.12/sq ft	\$175.00	All areas involved
Siding / Window / Roof Replacement		\$75.00	
Foundation Repairs		\$75.00	
Garage / Accessory Building	Base fee + \$0.12/sq ft	\$100.00	
Razing - any structure		\$75.00	
House Moving			same as New Residential
Zoning Permit	Upon Application	\$150.00	
Mechanical Permits - Residential & Commerical			
Electrical Permits			
New Construction	Base fee + \$0.06/sq ft	\$75.00	All areas involved
Additions / Remodels	Base fee + \$0.06/sq ft	\$75.00	All areas involved
Service Change (temporary or upgrade)		\$100.00	
HVAC Permits			
New Home	Base fee + \$0.06/sq ft	\$75.00	All areas involved
Additions / Remodels	Base fee + \$0.06/sq ft	\$75.00	All areas involved
HVAC Replacement		\$75.00	
Plumbing Permits			
New / Additions / Remodels	Base fee + \$0.06/sq ft	\$75.00	All areas involved
Special Inspection & Re-inspections (1 hr min)	Per hour	\$75.00	
Commercial Building Permits - Work started before permit is issued, fees will be doubled			
New Construction / Additions	Base fee + \$0.12/sq ft	250	All areas involved
Commerical Remodel		\$200.00	Base fee + \$8/thousand valuation up to \$100,000
Razing - any structure	Upon Application	\$80.00	
Occupancy / Temporary Occupancy		\$80.00	
Construction Started before Permit Issued			Permit costs double

Department and Item Description	Duration / Unit	Current	Notes
Cemetery			
		Fees	
Purchase of Site(s)			
Single Plot/Gravesite (4' X 10') Resident	Each	\$500.00	
Single Plot/Gravesite (4' X 10') Non-Resident	Each	\$1,000.00	
1/2 Block/2 Gravesites (8' X 10') Resident	Each	\$750.00	
1/2 Block/2 Gravesites (8' X 10') Non-Resident	Each	\$1,500.00	
Full Block/4 Gravesites (16' X 10') Resident	Each	\$1,250.00	
Full Block/4 Gravesites (16' X 10') Non-Resident	Each	\$2,250.00	
Burial Fees (Open/Close)			
Cremation: M-F (April 1 to Oct 31)	Each	\$350.00	
Cremation: M-F (Nov 1 to Mar 31)	Each	\$450.00	
Traditional: M-F (April 1 to Oct 31)	Each	\$800.00	
Traditional: M-F (Nov 1 to Mar 31)	Each	\$950.00	
Weekend/Holiday Additional Fee	Each	\$175.00	
Oversized Vault	Each	\$60.00	
Snow Removal (1 hr minimum)	Per hour	\$150.00	
Miscellaneous			
Transfer of Deed - Single Site Resident	Each	\$25.00	
Transfer of Deed - Single Site Non-Resident	Each	\$50.00	
Transfer of Deed - 1/2 Block Resident	Each	\$30.00	
Transfer of Deed - 1/2 Block Non-Resident	Each	\$60.00	
Transfer of Deed - Full Block Resident	Each	\$40.00	
Transfer of Deed - Full Block Non-Resident	Each	\$80.00	

Department and Item Description	Duration / Unit	Current	Proposed	Notes
Parks & Recreation		Fees	Fee Changes	
Clayton Park Pavillion	Upon Application	\$175.00		

Department and Item Description	Duration/Unit	Current Fees	Notes
Planning & Development			
Fire Impact Fees			
Single/Two Family Residential	Per unit	\$1,626.00	
Multi-Family Residential (3 or more dwelling units)	Per unit	\$813.00	
Non-Residential	Per sq ft building space	\$0.18	
Park Impact Fees			
Single/Two Family Residential	Per unit	\$491.00	
Multi-Family Residential (3 or more dwelling units)	Per unit	\$245.50	
Non-Residential	Per sq ft building space	\$0.056	
Land Division			
Preliminary Plat	Upon Application	\$600.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.
Per Unit Fee		\$25.00	
Final Plat	Upon Application	\$1,200.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.
Minor Land Division / Certified Survey Map (CSM)	Upon Application	\$500.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.
Town Zoning Code			
Code Amendments (text or map)	Upon Application	\$500.00	
Comprehensive Plan Future Land Use Map Amendment	Upon Application	\$900.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.
Conditional Use Application	Upon Application	\$350.00	
Fence Permit (construction)	Upon Application	\$150.00	
Pool Permit (construction)	Upon Application	\$150.00	
Re-Zoning Application	Upon Application	\$500.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.
Variance Application	Upon Application	\$350.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.

Department and Item Description	Duration/Unit	Current Fees	Notes
Planning & Development			
Administrative Appeal	Upon Application	\$300.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.
Concept Plan Review Application	0 - 40 acres	\$350.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.
Concept Plan Review Application	41 acres +	\$600.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.
Zoning Permit (construction)	Upon Application	\$150.00	
Outdoor Wood Burning Furnace			
General Permit		\$90.00	See Building Inspector
Variance Application	Upon Application	\$60.00	
Administrative Appeal	Upon Application	\$200.00	
Pond Application			
Artificial less than 1,000 sq ft	Upon Application	\$350.00	
Artificial more than 1,000 sq ft	Upon Application	\$400.00	
Public Infrastructure Improvement Agreements			
Town Road Design		Actual Cost	
Town Road Bidding		Actual Cost	
Town Road Construction Supervision		Actual Cost	
Sign Applications			
Minimum Fee for signs up to 20 sq ft		\$50.00	
Signs over 20 sq ft	Base fee + \$0.75/sq ft	\$50.00	
Site Plan Application			
Commercial / Industrial	Upon Application	\$1,000.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.
Residential	Upon Application	\$350.00	Applicant/owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal, etc. + 5% admin fee.

Department and Item Description Public Works	Duration/Unit	Current Fees	Notes
Access & Culvert Permit			
Residential Driveway Access	Upon Application	\$150.00	
Culvert Installation	Upon Application	\$100.00	
Concrete Driveway Apron Removal (1 hr min, plus Admin Fee)	Per hour	\$125.00	
Agricultural Driveway Access	Upon Application	\$50.00	
Trail Access (Private)		\$10.00	
Mowing Charge (1 hr min, plus Admin Fee)	Per hour	\$125.00	
Right Of Way Access			
Access Permit	Each	\$300.00	
Work in Right Of Way	Upon Application	\$100.00	
Utility Right Of Way	Each	\$100.00	
Road Sign Replacement (1 hr min, plus Admin Fee)	Per hour	\$125.00	

Department and Item Description	Duration/Unit	Current Fees
Utilities		
Sewer / Water Permits		
Residential Sewer Impact Fee	Per unit	\$448.00
Commercial Sewer Impact Fee	Per acre	\$1,700.00
Industrial Sewer Impact Fee	Per acre	\$2,600.00

The following permits must be received from Fox Crossing Utilities, 2000 Municipal Dr, Neenah, WI 54956. A copy of the issued permits from Fox Crossing must be given to the Town of Clayton:

Lateral Inspection, Sewer & Water or Lateral Repair	\$60.00
Sewer Main Tapping Fee	\$60.00