



(920) 836-2007
8348 Hickory Ave, Larsen, WI 54947



(920) 720-7106 utilitycustserv@foxcrossingwi.gov
2000 Municipal Drive, Neenah, WI 54956

New Tenant Form

Utility Setup/Connection

Tenant(s) Name: _____

Premises: The premises leased is an apartment located at:

- ☐ Legacy Park Apartments ☐ Clayton Crossing Apartments ☐ Scholar Ridge Estates
☐ Other: _____

Phone #: (____) _____ Email: _____

Address: _____ Apt/Unit #: _____

City: _____ State: Wisconsin Zip Code: _____

Term of Lease:

Tenant move-in date: _____, 20_____

Sewer service is provided by and billed by the Town of Clayton. Water service is provided by and billed by the Village of Fox Crossing. Bills are sent out *QUARTERLY* by **each** municipality and have different account numbers and due dates. When tenant(s) move, a final bill will be due for each service to each municipality from the last reading date to the date of the move.

The listed tenant(s) is responsible for the payment of all utility charges during their time of occupancy. Sewer invoices are payable to the Town of Clayton by the due date listed on the sewer invoice. Water bills are payable to the Village of Fox Crossing by the due date listed on the water bill.

*The tenant acknowledges that they are responsible for the Sewer **AND** Water Utility Payments.*

Tenant(s) Signature: _____

Date: _____